

Dear Sir/Madam,

Online Application No.:- =EX-00055-2122

Scrutiny Status :- Grant Letter.

Letter :-

NO . CBSE/AFF/EX-00055-2122/2021-22/

Dated:
02/09/2020

The Manager,
ST. MARIA DE MATTIAS ENGLISH MEDIUM SHOOOL
PAPPINISSERI KANNUR-670561
KANNUR
KERALA ,KANNUR , 670561
(M: 2789611)

Subject : Extension of General Affiliation up to Secondary
Level/Sr Secondary- regarding.

Ref : Application No. EX-00055-2122

With reference to your application on the subject cited above; I am directed to convey the sanction for General Affiliation as per details given below :

Affiliation No.	931064
Affiliated for	Extension of General Affiliation
Category	Extension of Affiliation
Period of General affiliation	01.04.2021 to 31.03.2026

The facilities reported at the time of last inspection:

S.No.	Detail	Size
1	Area on which school building situated reported by the IC	1776 Sq. Mtrs.
2	Area of play ground	8998 Sq. Mtrs.

The above sanction is subject to fulfillment of following conditions:-

1. The school will follow the **RTE Act, 2009** and instructions issued thereon by the CBSE/Respective State /UT Govt. from time to time.
2. The School is required to apply on online for further extension of affiliation along with the requisite fee and other documents as per Rule 10.3 of Affiliation Bye Laws.
3. The school will also abide by the conditions prescribed, if any, by the State Government concerned as mentioned in certificate as per appendix III issued by District Education Officer (DEO) /equivalent officer.
4. The school should ensure the strong governance and management of its activities in way of comprehensive and quantifiable planning in way of


Manager
St. Maria DE Mattias EM School
Pappinisseri - 670561


PRINCIPAL
ST. MARIA DE MATTIAS E.M. SCHOOL
PAPPINISSERI, KANNUR-670561
CBSE Aff. No. 931064

- curriculum planning, infrastructure, resources, physical education, staff development and other co-curricular areas.
5. The school should go through the provision of **Affiliation and Examination Bye Laws and keep a copy there of** for reference purpose and also advised to visit CBSE websites i.e. <http://cbseacademic.nic.in/> & <http://cbse.nic.in/> for updates. The School is expected to see all circulars on these CBSE websites regularly.
 6. The school will strictly adhere to all rules regarding safety of students including Fire fighting and Transportation, etc. Further, school will provide adequate facilities for potable drinking water and clean healthy and hygienic toilets with washing facilities for boys and girls separately in proportion to the number of students.
 7. **Admission to the school** is to be restricted as per relevant rules of Examination Bye-laws and rule 2.4.5, 2.6.5, 7.1, 7.2, 8.4.2, 8.4.10 & other relevant rules of Affiliation bye laws.
 8. The school is required to follow rule No.2.4.7 and 2.4.8 of Affiliation Bye Laws regarding Books and Quality of Education.
 9. The number of sections of the school shall be restricted to **16** as per the number of class rooms reported during inspection and further increase shall be subject to specific approval of the Board on the basis of the request of the school as per affiliation bye laws.
 10. The school shall be solely responsible for any legal consequences arising out of the use of school name/logo/society/trust or any other identity related to running of school affiliated to CBSE. The school shall also be liable to bear all legal charges incurred by the Board, if any, arising out of these circumstances.
 11. The school must strive to promote conservation of environment on their campus through rain water harvesting, segregation of waste at source, recycling of organic waste, proper disposal of waste including electronic waste, use of energy saving and energy efficient electrical equipment, greening of campus, use of solar energy, education and awareness amongst children on environment conservation and cleanliness etc.
 12. The school shall submit their information through Online Affiliated School Information System (OASIS) as per details given in circular no. affiliation-06/2018 dated 24.04.2018. Link for OASIS is available on Board's website: www.cbse.nic.in.
 13. The optimum Section teacher ratio of 1:1.5 as well as student teacher ratio of 30:1 is to be maintained to teach various subjects and school shall appoint qualified and trained teaching staff on regular basis as per provisions of Affiliation Bye Laws of the Board.
 14. Every affiliated school shall sponsor regularly its bonafide and eligible students in Boards Class X and Class XII examinations from the year mentioned while granting affiliation/upgradation regularly without break or

[Handwritten Signature]
PRINCIPAL

Manager
St. Marys DE Malles EM School
P.O. Box 10000

inform with reasons thereof in writing well in time about the non-sponsoring of the candidates.

15. Running of **coaching institutions** in the school premises in the pretext of providing coaching to the students for various examinations is not permitted by the Board. Strict action would be taken on defaulters.
16. The Manager and the Principal of the school shall be jointly responsible for the authenticity of the online/offline documents/ information/data submitted by the School to the Board.
17. The school authorities are required to acquaint themselves with all the rules contained in Affiliation & Examination Bye-laws and circulars/guidelines/ notification issued by the Board from time to time. Any laxity in following rules/instructions of the Board will lead to action against school as per Chapter 12 of Affiliation Bye-laws-2018.
18. The school is required to renew all mandatory certificates from time to time & shall abide by the conditions laid herein.
19. The school shall be responsible to comply immediately with the conditions mentioned in the grant letter and shall also maintain record of certificates, compliance, data and other records / information and shall be fully responsible to produce all such records before Board when asked for failing which necessary action shall be taken as per Affiliation-Bye-Laws.

Joint Secretary(Affiliation)

* As per the Boards circular NO. 09/2020 vide No.CBSE/AFF/EXTENSION/2020/ dated 14.07.2020 the Board has withdrawn the inspections regarding extension of the school. Therefore the extension of the school is granted on the basis the data provided by the school and recommended by the concerned DOE. Therefore the school is solely responsible for submitting any untruthful information in the application for extension as well as in DOE Certificate submitted by the Board. The school shall also be liable for action by the appropriate govt. in case of violation/non- compliance of the concerned Govt. norms.

* The school is required to submit recognition certificate as per section 18 of RTE act issued by State Education Department.

* The school is required to appoint special educator and Wellness teacher.

* The school is required to appoint 04 more teacher to maintain section teacher ratio.

Sr. E/sy
Manager
St.Maria DE Mattias EM School
Pappinisseri - 670561

Sr. Jaimin
PRINCIPAL
ST. MARIA DE MATTIAS EM SCHOOL
PAPPINISSERI
CBSE

* The school is required to establish math lab and submit supportive document.

* The school is required to submit the renewed safe drinking water and health and sanitation certificate.

* The school is required to submit clarification regarding Playground and school is not running at a single plot.

* The School Authority is required to submit an undertaking that no complaint grievance, legal case and show cause notice is pending against the school.

* The school is required to ensure that no change/variation in land area from previous record.

Joint Secretary

Encl: as stated above.

Principal
ST. MARY'S SCHOOL

Manager
St. Mary's EM School
Pohokisoan - 6700